

Daniel Pizappi — Technical Writer

Knoxville, TN – 37920

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in daniel-pizappi

Summary

- Detail-oriented writer and editor with over 10 years of experience in academia seeking a career in technical writing, utilizing excellent research and analysis skills to create high-quality content and documentation.
- Strong project management, time management, and editorial skills, including publication schedule management.
- Familiarity with standard style guides (CMS, APA, MLA, AP) and document management software.
- Communications skills to collaborate effectively with colleagues and subject matter experts.

Experience

The Elizabeth Madox Roberts Society

President

Remote

April 2020 – Present

- Voluntary service to the society, currently serving as president after being elected to a three-year term.
 - Previous roles: Logistics Committee, Program Chair, Conference Director, Vice-President.
- Led strategic planning resulting in a 25% increase in membership and 20% increase in conference attendance.
- Optimized communication, redesigned website, resulting in 15% greater engagement, 20% higher volunteerism.
- Successfully coordinated annual conference, managing a \$20,000 budget and achieving a 15% increase in revenue.

Grist: A Journal of the Literary Arts

Managing Editor

Knoxville, TN

August 2017 – May 2020

- Coordinated publication schedule and collaborated with editors, design team, and publisher for quality publications.
- Led marketing efforts to increase submissions by 30% and analyzed metrics to optimize success.

SUNY New Paltz Center for International Programs

Application Materials Consultant and Editor

New Paltz, NY

August 2014 – May 2015

- Mentored students to improve application materials, helping secure over \$100K in international fellowships.
- Advised students on program selection, cultural expectations, and application procedures
 - Oversaw a 25% increase in study abroad applications from underrepresented groups.

Education

The University of Tennessee

PhD in English

Knoxville, TN

2016 – 2022

The State University of New York at New Paltz

Master of Arts in English

New Paltz, NY

2013 – 2015

The State University of New York at New Paltz

Bachelor of Arts in English and History

New Paltz, NY

2008 – 2012

Skills

Technical Skills: Microsoft Office, Adobe Acrobat/Creative Cloud, LaTeX/Overleaf, basic HTML/CSS

Soft Skills: Flexibility, Written and Verbal Communication, Collaboration, Creative Vision, Systems Thinking

Interests

The way the late afternoon sun slants on the Mediterranean coast, songwriting and playing music, reading (lately rediscovering an old favorite in fantasy and sci-fi), and trying (unsuccessfully) to out-garden the weeds and voles.

Teaching Experience

The University of Tennessee, Knoxville

Postdoctoral Lecturer

Knoxville, TN

August 2022 – Present

- Teach Composition I, II, and Writing in the Workplace to undergraduate students.
- Develop innovative lesson plans to encourage critical thinking and enhance writing proficiency.
- Mentor MA student instructors and collaborate with colleagues.

The University of Tennessee, Knoxville

Graduate Teaching Associate

Knoxville, TN

August 2016 – May 2022

- Taught undergraduate courses in Composition and Introduction to Fiction.
- Developed and implemented course syllabi, lesson plans, and provided constructive student feedback.
- Collaborated with colleagues and faculty on course materials and pedagogical approaches.

The State University of New York

Graduate Teaching Associate

New Paltz, NY

January 2014 – May 2015

- Taught Composition I and II courses to undergrad students.
- Aligned course materials with learning outcomes and provided regular feedback for positive learning environments.
- Served on the Writing and Composition Pedagogical Review Committee.

Awards and Fellowships

- Postdoctoral Fellow, University of Tennessee, Knoxville
- University of Tennessee Chancellor's Fellowship
- Norman J. Sanders Dissertation Fellowship
- W.E.B. Du Bois Research Fellowship
- John C. Hodges Excellence in Scholarship Award
- Secured over \$80,000 in fellowship and travel funds, as well as \$100,000 in remitted tuition.